

# PROCEDURE on the ARCHERY RANGE

In addition to basic range safety, the following rules are important to maintain an atmosphere conducive to good archery.

While on the range, you must:

- stay behind the waiting line while not shooting or collecting arrows,
- keep your equipment behind the waiting line when not in your hand,
- not talk after crossing the waiting line while people are shooting,
- never loose your bow without an arrow [this is called 'dry loosing' and will damage the bow],
- always point a raised bow away from everybody on the range,
- ensure you have all the arrows you shot before returning from the butts.

When setting up the range:

- always lift bosses with someone else,
- indoors, ensure the safety cutains have been drawn and the safety net is in place,
- outdoors, use wind ties to secure the bosses,
- tell the field captain or another member of the committee if you notice anything wrong.

While shooting, you should:

- wait until neither of your adjacent archers are at full draw before stepping up to or away from the shooting line,
- be mindful of your neighbouring archers regarding space,
- stay on the line until the last archer has finished shooting if you are the penultimate archer.

When scoring arrows:

- call arrow values in groups of three and in descending order, e.g. "10 9 6 <pause> 5 3 miss,"
- point to the arrows as you call out their scores,
- do not touch the arrows until all the arrows on a boss have been scored,
- wait until the arrows have been scored before collecting arrows that missed the target.

To remove arrows from a boss:

1. walk to the side of the boss; a maximum of two people can remove arrows from a single boss;
2. stand perpendicular to the boss, facing the arrows;
3. keep the hand nearest to the boss on the boss at the base of the nearest arrow;
4. with your other hand, firmly grasp the arrow as close to the boss as possible;
5. line up your forearm with the shaft of the arrow;
6. check that nobody is behind the arrow;
7. pull the arrow directly from the boss using your whole body;
8. transfer the arrow to your other hand, place it in your quiver or carefully pass it to someone else;
9. continue from step three.

Note that all the arrows should be pulled, from the edge to the centre, before sorting which belong to whom.

